

Council Minutes
Regular Meeting
July 8, 2019 - 6:30 p.m. – 502 Front Street E, Coeburn, VA

Attendees:

Upon roll call, all members of Council were present: Jimmy Williams – Town Manager, Cathy Sharpe – Clerk/Treasurer and William Sturgill – Town Attorney were also present.

Call to Order:

Mayor Jeff Kiser called the meeting to order. Deventae Mooney gave the invocation. The group remained standing for the Pledge of Allegiance led by Mayor Jeff Kiser.

Public Expression:

There was no public comment. Public expression was closed.

Approval of the Agenda:

Mr. Mike Wright made a motion to move New Business (a) Appointment of Chief of Police, until after closed session. Mr. Deventae Mooney seconded the motion, which resulted in all Ayes.

Jeff Kiser made a motion to approve the agenda as amended. Deventae Mooney seconded the motion, which resulted in all Ayes.

Reports:

Town Manager

Town Manager, Jimmy Williams was not present. No report was given.

Public Works

Mr. Jeff Livingston, Public Works Superintendent reported that a leak had been repaired at Church Street and a hookup was installed on Flatwoods Road. He also reported that around 65 new meters were installed. Mr. Livingston advised that the July decorations have been taken down.

Mr. Mike Holbrook asked if the work at Timberville to reduce the pressure had been completed. Mr. Livingston stated that the supplies have been received but the work has not been done. He advised that a date will be set to do the installation.

The Lane Group

There was no representative from The Lane Group present.

Treasurer

Cathy Sharpe, Clerk/Treasurer, reported a posted cash balance of \$ 177,952.89 as of 7/8//2019. She reported outstanding checks in the amount of \$35,603.52, accounts payable due in the amount of \$30,505.94 and interim accounts payable in the amount of \$107,065.91. After deducting the accounts payable due and outstanding checks, the reconciled cash balance was \$ 111,843.43.

Ms. Sharpe presented meeting minutes for the June 10, 2019 public hearing meeting, June 10, 2019 regular meeting and June 24, 2019 special called workshop meeting.

Ms. Sharpe reported one additional deposit since reports had been presented. Today's deposit was \$10,357.72 making the total cash availability \$122,201.15.

Ms. Sharon Still asked Ms. Sharpe to give an update on the audits. Ms. Sharpe reported that the pre-audit for FY17 should be completed mid-month and that the auditors are standing by to start the audit for that year.

Sharon Still made a motion to approve the accounts payable due as presented. Mike Holbrook seconded the motion, which resulted in all Ayes.

Sharon Still made a motion to approve the interim accounts payable as presented. Mike Holbrook seconded the motion, which resulted in all Ayes.

Deventae Mooney made a motion to accept the June 10, 2019 public hearing meeting minutes as presented. Sharon Still seconded the motion, which resulted in all Ayes.

Deventae Mooney made a motion to accept the June 10, 2019 regular meeting minutes as presented. Sharon Still seconded the motion, which resulted in all Ayes.

Deventae Mooney made a motion to accept the June 24, 2019 special called workshop meeting minutes as presented. Sharon Still seconded the motion, which resulted in all Ayes.

Police Department

Assistant Chief, Ryan Gardner reported that Chief Scott Brooks had been delayed but would be attending the meeting. Mr. Gardner gave the activity report for the month of June 2019. There were 1338 events that took place during the month. He gave a summary of these events.

Mr. Gardner reported that a new officer was hired. He advised that the new addition is Sergeant Eddie Emory. Mr. Gardner stated that Sergeant Emory has 15 plus years of law enforcement experience.

Other members of the Coeburn Police Department were present for the meeting. Assistant Chief, Ryan Gardner introduced those members: Present were James Adair, Adrian Lawson and Carolyn Glispie.

Fire Department

Captain Logan Jackson gave the fire department activity report for the month of June; there were 16 total calls, 224.5 total man hours and 85 total personnel responding. Mr. Jackson reported additional information: Vacation Bible School – Midway Church, Coeburn Primary & Middle School Kids Tours, Food City Kids Day and EMS & Fire Protection for RAM at the Wise County Fairgrounds. These were functions the fire department participated in.

Attorney Report

William Sturgill, Town Attorney, reported that all his report will be in closed session.

New Business:

- A. Appointment of Chief of Police – This was moved to after closed session.
- B. Monthly Water Report – This report was for council information.
- C. VRA – Virginia Water Facilities Revolving Fund – A letter was given to council stating that a disbursement of \$11,000.00 was approved for Crab Orchard/Beech Ave Water Line Replacement Phase II.
- D. VRSA 2019 Risk Management Grant – Paperwork was presented to council for Risk Management Grant stating that applications will begin August 1, 2019. \$300,000.00 will be made available on a first come, first served basis.
- E. Brownfield Grant Application, Guest River Coalition – Council received paperwork explaining the Brownfield Grant, Guest River Coalition. \$200,000.00 to \$300,000.00 of funding is being offered.
- F. Changes to Comcast – TiVo Customers – Xfinity on Demand app will no longer be available on TiVo devices.

Old Business:

There was no old business to report.

Jeff Kiser made a motion to enter into closed session in accordance with Virginia Code §2.2-3711 (A.1) to discuss performance of Town of Coeburn personnel specifically Police Chief and §2.2-3711 (A.7) to consult with counsel pertaining to specific legal matters. Deventae Mooney seconded the motion, which resulted in all Ayes.

Closed Session:

Immediately following closed session, William Sturgill, Town Attorney, read the "Certification of Closed Meeting," which is attached to these minutes and made a part hereof. A roll call vote certifying that only business matters that were identified in the motion convening were discussed or considered. The roll call vote resulted in all Ayes.

Deventae Mooney made a motion to appoint Scott Brooks as the Town of Coeburn Police Chief in accordance with §15.2-1503 of the Code of Virginia. Mike Wright seconded the motion. Mr. William Sturgill read the §15.2-1503 code. A roll call vote resulted in all Ayes.

Deventae Mooney made a motion to adopt the personnel document that was presented along with the budget as an addendum to the 2019/2020 fiscal year budget. Sharon Still seconded the motion which resulted in all Ayes.

Council Comments and Concerns:

Mike Holbrook – Mr. Holbrook said as always he thanks the employees. He said those guys and ladies make the world go round for the town. To the volunteers, fire department and other folks around town that make our community a home, thanks for the dedication in doing it because you just love doing it; it is something you enjoy doing. He thanked the council members for doing a great job.

Deventae Mooney – Mr. Mooney had no comments or concerns.

Sharon Still – Ms. Still said she had the same comment that Mike Holbrook had.

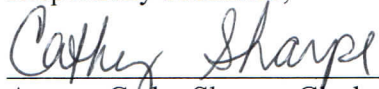
Mike Wright – Mr. Wright said that besides what was already said he is thankful for everyone that participated in the 4th of July events. He said the singing was great and there was great attendance.

Jeff Kiser – Mr. Kiser thanked all the Town of Coeburn personnel both paid and volunteer. He said everyone does a great job and to keep doing what they are doing. It makes Coeburn a much better place. He congratulated Chief Scott Brooks for being appointed Town of Coeburn police chief.

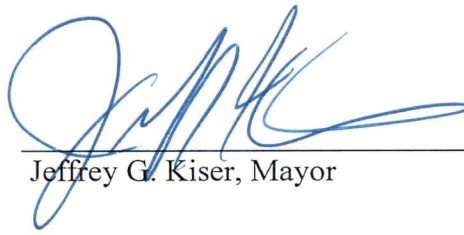
Adjournment:

Jeff Kiser made a motion to adjourn this meeting. Sharon Still seconded the motion, which resulted in all Ayes.

Respectfully Submitted,



Attest: Cathy Sharpe, Clerk



Jeffrey G. Kiser, Mayor