

Council Minutes
Regular Meeting
August 12, 2019 - 6:30 p.m. – 502 Front Street E, Coeburn, VA

Attendees:

Upon roll call, all members of Council were present: Jimmy Williams – Town Manager, Cathy Sharpe – Clerk/Treasurer and William Sturgill – Town Attorney were also present.

Call to Order:

Mayor Jeff Kiser called the meeting to order. Deventae Mooney gave the invocation. The group remained standing for the Pledge of Allegiance led by Mayor Jeff Kiser.

Public Expression:

Kenneth Couch, 613 Front St. E., asked about the abandoned house located across the alley from his residence. He stated that the dwelling is grown up with weeds that need mowed. He also reported that a parked mail truck continues to run and makes a lot of noise. He thinks the driver sleeps in it during the day because there is cardboard in the windows.

Mr. Williams, Town Manager, advised that a letter has been submitted about the condition of the property in question but he has not gotten a reply.

Mayor Jeff Kiser reported that he has spoken with someone at the post office and that Coeburn is the last place that mail is dropped off in the morning and the first place that mail is picked up in the afternoon. The individual who drives the truck lives in Bristol or somewhere in the Tri-Cities. Rather than driving back to Tri-Cities and then back to Coeburn in the afternoon he is spending that time in Coeburn. The place where he parks is a public parking lot and unfortunately there is probably nothing that can be done about him parking there. Ms. Sharon Still asked if it could be a nuisance because of the noise. Mr. Williams stated that in order to be a noise issue it has to be a certain sound measurement. Mr. Kiser advised that it would have to be 75 decibels and the truck sounds would be nowhere near that. Mr. Kiser suggested that Mr. Couch speak to someone at the post office. Ms. Still suggested that the driver be asked to move to the parking area behind the post office. Mr. Williams advised that in the past he parked behind the post office and he was asked to move. He then parked at BB&T Bank and was also asked to move from that location as well. He then went to the old Dollar Store and was asked to move.

Jackie, a citizen from Stone Mountain Road, advised that she was there to support the approval of the Community Remembrance Project Resolution.

Public expression was closed.

Approval of the Agenda:

Jeff Kiser made a motion to approve the agenda as presented. Sharon Still seconded the motion, which resulted in all Ayes.

Reports:

Town Manager

Town Manager, Jimmy Williams, reported that he had a couple of things that need to be addressed during closed session. He advised that public works has hired and that they lack one hire to be at 100%. He stated that the town is doing well and taking care of business.

Public Works

Mr. Jeff Livingston, Public Works Superintendent, reported that a leak has been repaired at the Lay's Building. He advised that limbs had been cut on the back roads so that the garbage truck driver can see to back up. Mr. Livingston reported that all the meters have been installed and a leak was repaired at Tom's Creek. He stated that the sewer was jetted on Davis Avenue and leaks were repaired on May Avenue and Corder Town Road at Sheffield.

Mr. Livingston reported that he met with someone at Old Dominion Power about the flag pole lighting. The power company will not let the town put electricity to that pole. He then talked to someone at City Electric in Bristol about installing LED spot lights instead of the existing flood lights that are now lighting the flag. Ms. Still stated that she would like to know how much it would cost to get a solar panel to run the lights. Mr. Williams advised that he would get some prices. Mr. Livingston reported that the cost of two spot lights would be \$1300.00. That price would include the lights, materials and installation. Ms. Still said she would like to have estimates for solar in comparison to the regular spot lights.

Mr. Deventae Mooney reported that at the intersection of Martin Avenue and Cornerstone Avenue trees are grown up and nobody can see to pull out. He wanted to know if that is something that VDOT would take care of or something the town needs to do. Mr. Livingston wasn't sure but said that he would check with VDOT.

Ms. Still asked Mr. Livingston if he has spoken to someone at VDOT about the drain problem at Mary's Chapel. Mr. Livingston advised that it is a town issue.

Deventae Mooney asked about the pressure reducing valve that is suppose to be installed at Timberville. Jeff Livingston advised that there are approximately 150 clamps on the line at that location and he thinks it will be better to replace the line before installing the valve. Mr. Mooney suggested that the town look into the cost of replacing the line rather than continuing to have overtime by sending public works out to repair it. He stated that it may not be feasible to repair the line but he thinks the town should at least see how much it would cost to do so.

Mayor Jeff Kiser asked that Mr. Livingston look into repairing or replacing the swings at Ringley Park. He stated that at least one seat is broken and another one is cracked. Mr. Kiser advised that the park is heavily used and those seats need to be repaired or replaced.

Ms. Still asked if the pool has been shut down. Mr. Livingston reported that it is shut down.

The Lane Group

Mr. Chris Mullins advised that he didn't have a lot to report. He stated that meter replacement is now complete along with the Star Branch Project. He advised that McFall Excavating has moved on to Crab Orchard/Beech Avenue Waterline Replacement Project; that is the only active project that is open at this time. Mr. Mullins stated that Timberville may be an area that the town may want to have evaluated to seek some of the \$150,000.00 grant money. He advised that the Water Project is sitting dormant waiting for the audits to be caught up.

The Sewer Project is ongoing - data collection and design will begin very shortly. Mr. Mullins reported that several manholes have been paved over by VDOT and CNW is assisting in locating these manholes by running cameras with magnetic heads through the lines. He said public works has been chipping asphalt with chisels and mattocks to get access to the sewer lines.

Mr. Mullins stated that there was a meeting at town hall on Friday. He said Jeff Kiser, Jimmy Williams, John Brosky, himself, and two members of the Lenowisco staff met to discuss the possibility of the Sheffield Sewer Phase II Project. January will be the planning grant submission period to DHCD for it to be evaluated in further detail as well as executing a letter to Lenowisco seeking funds to do a PER for accurate cost estimating. If that is funded then the town can move into the January Planning Grant and go door to door to see who is interested.

Treasurer

Cathy Sharpe, Clerk/Treasurer, had laryngitis and could not talk during the meeting. Town Manager, Jimmy Williams gave the treasurer's report. He reported a posted cash balance of \$150,598.02 as of 8/9/2019. He reported outstanding checks in the amount of \$39,023.16, accounts payable due in the amount of \$35,063.80 and interim accounts payable in the amount of \$128,551.09. After deducting the accounts payable due and outstanding checks, the reconciled cash balance was \$76,511.06

Mr. Williams presented meeting minutes for the July 8, 2019 regular meeting and July 22, 2019 workshop meeting.

Mr. Williams reported two additional deposits since reports had been presented for the meeting. Friday's deposit was \$8,579.82 and today's deposit was \$9,378.36 making the total cash availability \$94,469.24.

Sharon Still made a motion to approve the accounts payable due as presented. Mike Wright seconded the motion, which resulted in all Ayes.

Jeff Kiser made a motion to approve the interim accounts payable as presented. Sharon Still seconded the motion, which resulted in all Ayes.

Jeff Kiser made a motion to accept the July 8, 2019 regular meeting minutes as presented. Sharon Still seconded the motion, which resulted in all Ayes.

Jeff Kiser made a motion to accept the July 22, 2019 workshop meeting minutes as presented. Mike Holbrook seconded the motion, which resulted in all Ayes.

Police Department

Jeff Kiser reported that he got a text from Chief Scott Brooks saying that he is running late but is expecting to attend the meeting. Later it was determined Mr. Brooks would not be present for the meeting.

Fire Department

There was no representative from the fire department present. Mayor Jeff Kiser asked that Mr. Jimmy Williams to remind Chief Cliff Hawkins that a member of the fire department is expected to be at the meetings to report to council.

Attorney Report

William Sturgill, Town Attorney, reported that all his report will be in closed session or already listed on the agenda.

New Business:

- A. Monthly Water Report – Mr. Williams presented the report to council for information only.
- B. Powell Valley National Bank – Mr. Williams reported that after providing the minutes for appointing himself as town manager he then had permission to follow up with Powell Valley National Bank. Mr. Cory Dotson gave a renewal for eight months and the town is now paying interest as in the past. Ms. Still asked if the town gets these payments back when the loan is pulled down. Chris Mullins reported that it is a reimbursable interest charge and he thinks the rate is right at 4%.
- C. Police – LEOS – Chief Scott Brooks did not attend the meeting to discuss LEOS.
- D. Police – Construction of New Back Entrance – Chief Scott Brooks did not attend the meeting to discuss the construction of a new back entrance.

Old Business:

- A. Community Remembrance Project – Resolution – Mr. William Sturgill, Town Attorney, reported that the wording that stems from a previous council meeting is toward the end of

the Resolution and the rest is information that Mr. Sturgill included himself. Mr. Sturgill read the Resolution stating that the Town of Coeburn supports the objectives of Joint Resolution 655 which was passed unanimously by the House and Senate to further the purpose and education involving the Community Remembrance Project.

Deventae Mooney made a motion to adopt Resolution 19-012 Community Remembrance Project as presented. Mike Holbrook seconded the motion, which resulted in all Ayes. Deventae Mooney stated that his name is spelled wrong. A roll call vote resulted in all Ayes.

- B. Police – Military Utility Truck (Humvee) – Mr. William Sturgill reported that after looking at the Virginia Code §15.2-951, it pretty clear that surplus materials have to be sold by either public sale or auction, so the town will have to go through that process to sell the Humvees. Code §2.2-1124 also talks about permitting sales or auctions for surplus materials. Mr. Williams asked if closed bids can be done. Mr. Sturgill advised that closed bids will have to be advertised to the public. He said a public hearing isn't necessary but the public does need to know; he advised the sale needs to be published in the paper. Sharon Still asked if there are any other surplus items that need to be sold. Jeff Kiser made a motion to approve the sale of the military Humvees and the two extra public works vehicles; that they be sold at public auction by closed bids to be submitted to Town Manager, Jimmy Williams at town hall and be advertised in the local newspaper for fifteen days and that proceeds go into the general fund. Deventae Mooney seconded the motion, which resulted in all Ayes.

Jeff Kiser made a motion to enter into closed session in accordance with Virginia Code §2.2-3711 (A.1) to discuss performance of Town of Coeburn personnel and §2.2-3711 (A.7) to consult with counsel pertaining to specific legal matters. Deventae Mooney seconded the motion, which resulted in all Ayes.

Closed Session:

Immediately following closed session, William Sturgill, Town Attorney, read the "Certification of Closed Meeting," which is attached to these minutes and made a part hereof. A roll call vote certifying that only business matters that were identified in the motion convening were discussed or considered. The roll call vote resulted in all Ayes.

There was no action taken from closed session.

Council Comments and Concerns:

Mike Holbrook – Mr. Holbrook thanked all the town employees, council members and citizens for all they do for the community.

Deventae Mooney – Mr. Mooney didn't have any comments or concerns.

Sharon Still – Ms. Still thanked everyone for all their diligent work that is done behind the scenes and those that are out in the public face all the time. She told Mr. Livingston that she appreciates him and all the ladies that sit in the office. She stated that it has been a great summer; move on into the fall and have a great fall.

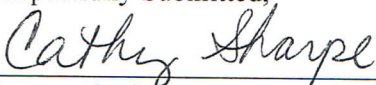
Mike Wright – Mr. Wright said he is grateful for all the hard work that everyone does and appreciates the people of the town; there are so many volunteers. He said he drove by twice today and temperatures were in the 90's. He said Mr. John Wright was out watering the flowers. He advised that Mr. Wright is getting up in years and he said what if everyone gave like he did. He is thankful for those who give and contribute to the town.

Jeff Kiser – Mr. Kiser reminded everyone that the Guest River Rally is coming up starting Monday, August 26th and going through Sunday, September 1st. He encouraged everyone to be in the park on Saturday and Sunday to see Cindy at the water slide and splash a little bit of water on her. He said that the CIA does a whole lot of work for the rally and that Cindy is part of that. He thanked her for everything that she does. He stated that it is the rest of the people and the CIA that spend a lot of time behind the scenes to make the rally a reality. There is a lot of work that goes on and as soon as this rally is over the work on next year's will start. He said hats off to all those people who help, all the offices, public works, police department and fire department. He thanked all the employees for all that they do.

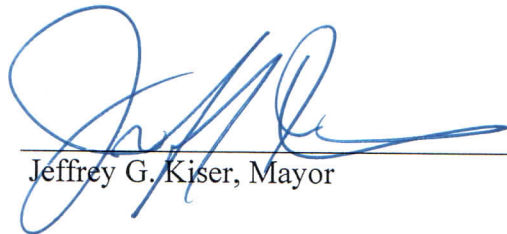
Adjournment:

Jeff Kiser made a motion to adjourn this meeting. Deventae Mooney seconded the motion, which resulted in all Ayes.

Respectfully Submitted,



Attest: Cathy Sharpe, Clerk


Jeffrey G. Kiser, Mayor