

**Council Minutes
Workshop Meeting
January 22, 2018 – 5:00 p.m. – 502 Front Street E, Coeburn, VA**

A budget review workshop meeting was held Monday, January 22, 2018, to review the FY18 budget numbers mid-year month ending December 31, 2017.

Attendees:

Upon roll call, all members of Council were present. Russell A. Mullins – Town Manager, Cathy Sharpe - Clerk/Treasurer, Misty Yates – previous Clerk/Treasurer, Scott Brooks – Chief of Police, Jeff Livingston – Public Works Superintendent, and William Sturgill – Town Attorney were also present.

Call to Order:

Mayor Jeff Kiser called the meeting to order. Reverend Brian Rose gave the invocation. The group remained standing for the pledge of allegiance led by Scott Brooks – Chief of Police.

Public Expression:

There was no public comment. Public expression was closed.

Approval of the Agenda:

Jeff Kiser made a motion to approve the agenda as amended. Sharon Still seconded the motion, which resulted in all ayes.

Jeff Kiser made a motion to enter into closed session in accordance with Virginia Code §2.2-3711(A.7) Consultation with legal council and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. Sharon Still seconded the motion, which resulted in all Ayes.

Closed Session:

Immediately following closed session, Cathy Sharpe, Clerk/Treasurer, read the “Certification of Closed Meeting,” which is attached to these minutes and made a part thereof. A roll call vote certifying that only business matters were identified in the motion convening were discussed or considered. The roll call vote resulted in all Ayes.

There was no action resulting from Closed Session.

Business:

FY2018 Mid-Year Budget Review – Council and attending representative discussed the FY18 budget and actual general ledger account balances as of December 31, 2017. Council constructively reviewed each line item within the General Fund and Utility Fund. The Town Manager, Treasurer, and Department Heads answered any questions that the Council had regarding certain revenues and expenditures.

Recess:

Jeff Kiser asked to take a three-minute recess.

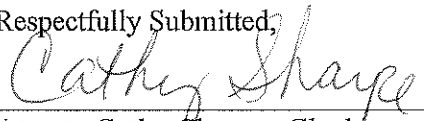
Council Comments and Concerns:

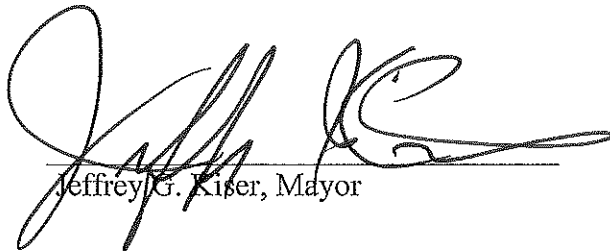
Jeff Kiser advised everyone not to spend unless it was necessary.

Adjournment:

Sharon Still made a motion to adjourn. Deventae Mooney seconded the motion, which resulted in all Ayes.

Respectfully Submitted,


Attest: Cathy Sharpe, Clerk


Jeffrey G. Kiser, Mayor