

Council Minutes
Regular Meeting
September 10, 2018 - 6:30 p.m. – 502 Front Street E, Coeburn, VA

Attendees:

Upon roll call, all members of council were present: Russell A. Mullins – Town Manager, Cathy Sharpe - Clerk/Treasurer and William Sturgill – Town Attorney were also present.

Call to Order:

Mayor Jeff Kiser called the meeting to order. Deventae Mooney gave the invocation. The group remained standing for the Pledge of Allegiance led by the Boy Scout Troop.

Public Expression:

There was no public comment. Public expression was closed.

Approval of the Agenda:

Deventae Mooney made a motion to add Resolution 19-005 to the agenda under d. in new business. Sharon Still seconded the motion, which resulted in all Ayes.

Jeff Kiser made a motion to approve the agenda as amended. Sharon Still and Deventae Mooney seconded the motion, which resulted in all Ayes.

Reports:

Town Manager

Town Manager, Russell A. Mullins reported that he, Chris and Steven will be discussing the water plant in Tom's Creek to see if the level needs to be reduced in the dam itself. He advised that no more than 6 inches of reduction can be done per day.

Mr. Mullins stated that Jeff Livingston and the on call group was out in full force for the Guest River Rally which occurred Labor Day weekend.

He advised that VDOT had checked Bristol and Wise and they were not able to come up with a tractor. He stated that other options are being looked into.

Mr. Mullins reported that the water projects, Star Branch Road, Water Meter Replacement and Crab Orchard and Beech are in the process of final approval. He is hoping to hear more detail about that final approval by the end of the week. He stated that a quoted price for water meters is in place and that as soon as the approval is final installation can begin.

Mr. Mullins advised that a full time employee has been hired for public works and that another individual will be hired sometime this week. He stated that there had been over 20 applicants for these positions. He and Jeff Livingston, Public Works Superintendent narrowed those down to 5 and then down to the top 2. He advised that he would get those names to council this evening.

Mr. Mullins reported that one vehicle is down with significant issues with the exhaust system and engine. He and Mr. Livingston are looking at all the options to repair this vehicle and backhoe. He also stated that the serial number on that particular vehicle has been difficult to read and Mayor Jeff Kiser advised them to keep looking because that number is vital in finding parts.

Mr. Mullins stated that plans and specifications for the water project from plant to town and Banner were sent to RD and VDH today for review. The Sewer Improvement Project will have to go through state procurement and engineering services.

Vice-Mayor Sharon Still asked if measurements had been done at Lamar yet. Mr. Jeff Livingston replied that those measurements had not been done. She also asked Mr. Mullins if the Farmer's Market will be operating this year. Jeff Kiser stated that he thinks it will continue next season but there is no indication that it will continue this year. Mike Wright advised that it is about the end of the season.

Mike Holbrook asked how long the water treatment plant can produce water without electricity and whether or not there is a generator in place. Mr. Mullins said that they can produce water under one week. He stated that there is a generator and it has been tested.

- a. Public Works – Jeff Livingston, Public Works Superintendent, reported that a leak had been repaired at Dickenson Avenue. He advised that a fire hydrant had to be removed and a pipe put in because the hydrant was leaking. The hydrant is still in place but is not in service at this time. Mr. Livingston also stated that a leak had been repaired at Sheffield on Friday and that public works had to go back out on Saturday and do the repairs again. He reported that leaks had been repaired at Powerstown Road and Laurel Avenue as well.

Town Manager, Russell Mullins advised that there are water lines that are consistently having to be repaired and that public works is going to start replacing those lines rather than repairing them. It is more feasible to repair the lines than use the materials and man power to fix the old ones.

Mr. Mike Holbrook asked if there are things done in the Town of Coeburn to prepare for the rainfall that is expected from Hurricane Florence. Mr. Mullins stated that storm drains would be cleaned out. He stated that there really wasn't anything else that can be done to prevent problems from that rainfall. Mr. Holbrook also asked who would make the decision to evacuate the mobile home park at South Coeburn if the need arises. Mr. Mullins stated that the county would make that decision.

- b. The Lane Group – There was no representative from The Lane Group present.

Treasurer:

Cathy Sharpe, Clerk/Treasurer, reported a posted cash balance of \$116,503.62 as of September 7, 2018. She reported outstanding checks in the amount of \$71,965.75, accounts payable due in the amount of \$24,301.30 and interim accounts payable in the amount of \$117,345.91. After deducting the accounts payable due and outstanding checks, the reconciled cash balance was \$20,236.57.

Ms. Sharpe presented meeting minutes for the August 13, 2018 regular meeting, August 27, 2018 public hearing meeting, and August 27, 2018 workshop meeting.

Ms. Sharpe reported two additional deposits since reports had been presented for the meeting. These deposits totaled \$9,907.96 making the total cash availability \$30,144.53.

Sharon Still made a motion to approve the August 13, 2018 regular meeting minutes as presented. Mike Holbrook seconded the motion, which resulted in all Ayes.

Sharon Still made a motion to approve the August 27, 2018 public hearing meeting minutes as presented. Mike Holbrook seconded that motion, which resulted in all Ayes.

Mr. Deventae Mooney requested that Lee – Virginia that was listed in the town manager's report for the August 27, 2018 workshop meeting be changed to Lead – Virginia. Sharon Still made a motion to approve the August 27, 2018 workshop meeting minutes as amended by Deventae Mooney. Mike Holbrook seconded that motion, which resulted in all Ayes.

Deventae Mooney made a motion to approve the accounts payable due as presented. Sharon Still seconded the motion, which resulted in all Ayes.

Sharon Still made a motion to approve the interim accounts payable due as presented. Deventae Mooney seconded the motion, which resulted in all Ayes.

Police Department

Chief Scott Brooks gave the police activity report for the month of July 2018. There were 1022 events that took place during the month. He gave a summary of these events.

Mayor Jeff Kiser congratulated the Coeburn Police Department for the traffic stop that was done last week. Chief Brooks stated that drugs and firearms that didn't belong on the streets are no longer there. He advised that the police department is in the process of trying to seize the vehicle involved in the traffic stop last week.

Fire Department

Chief Cliff Hawkins advised that all fuel tanks and gas cans are filled and ready for the upcoming storms stemming from Hurricane Florence. He stated that if the storms occur as predicted Roanoke could lose their fuel depots for several days and the supply of gas and diesel fuel coming out of Knoxville will be in short demand.

Mr. Hawkins reported there were 5 total calls, 70 total man hours for calls, 43 total personnel responding, 242 training hours during the month and 0 assist calls.

Mr. Hawkins stated that he has 25 or 26 people doing the Fire Fighter 1 Class which takes approximately four months to do. He said that every other weekend there will be people at the fire department for 8 hours a day on Saturday and Sunday. He also advised that about half his department was involved in one class or another or helping run classes during the training that recently occurred in the Town of Coeburn Fire Department, Wise County Fire Department, UVA Wise and other areas of the county. There were over 200 students and instructors involved in this training.

Mr. Hawkins reported that the Coeburn Fire Department has been awarded a \$90,000.00 grant. This grant will be for coats, pants, helmets, boots, gloves and other protection items for all fire fighters. October 1, 2018 Mr. Hawkins will be applying for another grant for equipment such as air packs.

Mr. Hawkins advised that the bridge dedication will be on September 22, 2018 between the hours of 12:00 and 2:00 p.m. He stated that Morgan Griffith and another state representatives will be present for the dedication. There will be an ATV ride on October 13, 2018 which will start at the Rally Shack and riding on Spearhead Mountain View. That evening the Shriner's will be cooking for those who ride but anyone can come and eat. The charge will be \$8.00 per plate. Spooktacular will be on October 31, 2018 from 6:00 p.m. until 9:00 p.m. Mayor Jeff Kiser asked that Mr. Hawkins reach out to Delegate Pillion's office with an invitation for the bridge dedication.

Mayor Jeff Kiser asked if there was availability of any type of heavy equipment because of Virginia being in a state of emergency. He advised that the beaver dam is built again near where Vance Skating Rink used to be. Mr. Hawkins suggested that Kurt at VDOT be notified; he may have something that can be used to clear that dam.

Attorney Report

William Sturgill, Town Attorney, reported that he had handed out ordinances at the last council meeting and reminded council members that he will be available to answer any questions or concerns about the proposed modifications on these ordinances. He advised that the next section he would be working on would be business administration.

Sharon Still asked Police Chief, Scott Brooks, if he felt that the changes Mr. Sturgill had proposed for the Police Department were sufficient. Mr. Brooks stated that he had not read over all the ordinances that Mr. Sturgill had provided to him but said he is sure those changes will be satisfactory.

New Business:

- A. Alleyway Abandonment Request – Mr. Russell Mullins, Town Manager, stated that a citizen of the Town of Coeburn requested that an alleyway on Tate Street be abandoned.

The citizen now owns the property on both sides of the alleyway. Mr. Mullins advised that the town would ask for an easement if a decision was made to abandon the alleyway. Sharon Still asked what the legal process would be to abandon the alleyway. Mr. Mullins stated that a public hearing, wait for the required number of days, abandon the alleyway and then do a title. Deventae Mooney asked if this would be beneficial to the town or the citizen. Mr. Mullins advised that it would benefit the citizen and that the town really doesn't have a need for the property because there is no alleyway on the other side. Mike Wright asked what the next procedure is for the abandonment of the alleyway on Trent Street. Mr. William Sturgill said that if council wants to proceed with the abandonment he would do research and find out for sure what the legal requirements would be. Mr. Jeff Kiser asked that the town makes sure that there is no down side to abandoning the alleyway before a decision is made and that any costs incurred would be at the expense of the citizen involved.

- B. Resolution 19-0003 – Dominic Sluss achieved the honor of Eagle Scout in the Boy Scout Program of the Boy Scouts of America. The Town Council of the Town of Coeburn recognized that becoming an Eagle Scout is the highest achievement attainable in the Boy Scouts of America Organization, and only a small percentage achieve this rank. The Town Council of the Town of Coeburn recognized Dominic Sluss's significant community service project of building the informational kiosk for Spearhead Trails to help riders navigate the trails and provide rider's contact information in case of an emergency. The Town Council of the Town of Coeburn wished continued success to Dominic Sluss and thanked him for his service, contributions and for all that he does and will continue to do for the community.

Deventae Mooney made a motion to approve Resolution 19-003. Sharon Still seconded the motion. A roll call vote resulted in all Ayes.

- C. Resolution 19-0004 – Noah Huff achieved the honor of Eagle Scout in the Boy Scout Program of the Boy Scouts of America. The Town Council of The Town of Coeburn recognized that becoming an Eagle Scout is the highest achievement attainable in the Boy Scouts of America Organization, and only a small percentage achieve this rank. The Town Council of The Town of Coeburn recognized Noah Huff's significant community service project of building the informational kiosk for the new High Knob Tower that gives visitors the opportunity to learn more about the High Knob and the surrounding region. The Town Council of The town of Coeburn wished continued success to Noah Huff and thanked him for his service, contributions and for all that he does and will continue to do for the community.

Deventae Mooney made a motion to approve Resolution 19-004. Sharon Still seconded the motion. A roll call vote resulted in all Ayes.

- D. Resolution 19-0005 – Isaac Meade achieved the honor of Eagle Scout in the Boy Scout Program of the Boy Scouts of America. The Town Council of The Town of Coeburn recognized that becoming an Eagle Scout is the highest achievement attainable in the Boy Scouts of America Organization, and only a small percentage achieve this rank. The Town Council of The Town of Coeburn recognized Isaac Meade's significant community service project of building the informational kiosk at Flag Rock that highlights its designation as a

sanctuary for the recently discovered rare green salamander. The Town Council of The Town of Coeburn wished continued success to Isaac Meade and thanked him for his service, contributions and for all that he does and will continue to do for the community.

Deventae Mooney made a motion to approve Resolution 19-004. Sharon Still seconded the motion. A roll call vote resulted in all Ayes.

Old Business:

- A. 19-002 – Mr. Mullins advised that this is a resolution stating that the town is authorizing and providing for the inurrence of indebtedness for the water system in the amount of \$2,035,000. The resolution is for USDA rural development. Mr. Mullins stated that this resolution follows the public hearing meeting held on August 27, 2018. Deventae Mooney made a motion to approve Resolution 19-002. Mike Wright seconded the motion, which resulted in all Ayes.

Jeff Kiser made a motion to enter into closed session in accordance with Virginia Code §2.2-3711(A.7) to consult with legal counsel pertaining to specific legal matter. Sharon Still seconded the motion, which resulted in all Ayes.

Closed Session:

Immediately following closed session, Cathy Sharpe, Clerk/Treasurer, read the “Certification of Closed Meeting,” which is attached to these minutes and made a part hereof. A roll call vote certifying that only business matters that were identified in the motion convening were discussed or considered. The roll call vote resulted in all Ayes.

There was no action resulting from closed session.

Council Comments and Concerns:

Mike Holbrook stated that he had a great time at the Guest River Rally. He asked that Mr. Jeff Kiser extend thanks to the Coeburn Improvement Association for the work involved in pulling the event off. He thanked Mr. Jeff Livingston and the town crew, Chief Scott Brooks and all the police officers. He said there was a lot of food, friends and great entertainment.

Deventae Mooney thanked anyone who had any involvement with the Guest River Rally. He said the town looked great and that the rally was successful. Mr. Mooney stated that next month's council meeting will be on a holiday and asked that it be moved to the following day. Deventae Mooney made a motion to change October 8, 2018 regular meeting to October 9, 2018 at 6:30 due to the 8th being a holiday. Mike Wright seconded that motion, which resulted in all Ayes.

Sharon Still said that she enjoyed her time in the rally shack during the Guest River Rally. She stated that the Coeburn Improvement Association done a fantastic job. She thanked public works for all that they done to prepare for the event and undo what they had to do to get it together. She thanked public works and office personnel for the work they do all the time.

Mike Wright advised that Fall Ball is scheduled for Saturday, September 15, 2018. He stated that it is always a success but that it may be different or even rescheduled due to the upcoming weather forecast. He asked for prayers for Roanoke and above because of what is to come from Hurricane Florence.

Jeff Kiser thanked public works for the success with Guest River Rally. He thanked the three Eagle Scouts for the achievements and congratulated them. He advised everyone to take the hurricane seriously. He advised that the "chicken on the stick" vendor will be back next year. He thanked everyone in town and asked to keep Coeburn moving forward.

Adjournment:

Jeff Kiser made a motion to adjourn this meeting. Sharon Still seconded the motion, which resulted in all Ayes.

Respectfully Submitted,

Attest: Cathy Sharpe, *Clerk*



Jeffrey G. Kiser, Mayor

Council Minutes
Workshop Meeting
September 24, 2018 - 6:30 p.m. – 502 Front Street E, Coeburn, VA

Attendees:

Upon roll call, all members of council were present: Russell A. Mullins – Town Manager, Cathy Sharpe - Clerk/Treasurer and William Sturgill – Town Attorney were also present.

Call to Order:

Mayor Jeff Kiser called the meeting to order. Mr. Joe Still gave the invocation. The group remained standing for the Pledge of Allegiance led by Jeff Livingston.

Public Expression:

There was no public comment. Public expression was closed.

Approval of the Agenda:

Jeff Kiser made a motion to approve the agenda as presented. Sharon Still seconded the motion, which resulted in all Ayes.

Reports:

Town Manager

Town Manager, Russell A. Mullins reported that the Beaver Dam has been cleaned up as discussed at the regular meeting on September 10, 2018. He said he is thankful that the town was saved from the rains predicted from Hurricane Florence. He stated that public works and the fire department worked hard to prepare for the rain forecast.

Mr. Mullins advised that Richmond had approved the water meter replacement project. He stated that finalization will be in September and once that happens the town will start purchasing the meters. He said he is hoping to purchase between 400 and 600 meters. He advised that the quantity will depend on the cost of boxes, setters and other items will cost. He reported that Mr. Chris Mullins from The Lane Group will be at the October 9, 2018 regular meeting.

Mr. Mullins stated that the transaxle for the backhoe had been ordered and it should be delivered around Thursday of next week so installation can begin in-house.

- a. Public Works – Jeff Livingston, Public Works Superintendent, reported that a sewer tap had been done on Beech Street and a leak had been repaired on Lamar Street. He stated that public works is waiting on some parts to come in to finish the Lamar job. The sewer

pipe is installed but parts are needed to complete the job. There was a big leak in Timberville that had to be fixed. He stated that a pressure reducing valve needs to be installed at the Timberville location to prevent the leak from happening as often. Mr. Livingston estimated the cost of the valve would be around \$1500.00 to \$1800.00 Mayor Jeff Kiser advised it would make sense to go ahead and install the valve. He said it would pay for itself in no time at all.

Sharon Still asked if the pump at Sheffield is working properly at this time. Mr. Russell Mullins advised that it is and that he thought the parts that were replaced are still under warranty.

Jeff Kiser asked if all the paving will be done before the asphalt plant shuts down. Mr. Mullins said as soon as the backhoe is fixed public works will be able to get the paving done before the shutdown.

Deventae Mooney asked about the area on Wythe Road where the town had repaired a line; the road needed to be paved afterward. Mr. Livingston stated that public works had been too busy to do this but will complete that paving as soon as possible.

Mr. Jeff Kiser suggested that some gravel be put into an area on Alfred Street until paving can be done. Mr. Livingston said his plan is to go ahead and patch it with gravel and asphalt.

- b. The Lane Group – There was no representative from The Lane Group present.

Treasurer:

Cathy Sharpe, Clerk/Treasurer, reported a posted cash balance of \$127,032.10 as of September 20, 2018. She reported outstanding checks in the amount of \$79,508.20, accounts payable due in the amount of \$73,694.53 and interim accounts payable in the amount of \$33,790.94. After deducting the accounts payable due and outstanding checks, the reconciled cash balance was \$-26,170.63.

Ms. Sharpe stated that the September 10, 2018 regular meeting minutes will be distributed with the October 9, 2018 regular council packets.

Ms. Sharpe reported three additional deposits since reports had been presented for the meeting. These deposits totaled \$20,416.16 making the total cash availability -\$5,754.47.

Sharon Still asked if the report that she requested the office personnel to do for pool income and expenses for this year had been completed. Mr. Mullins advised that he would have that emailed to council.

Ms. Sharpe stated that the 2018 taxes have been converted into our software program and the billing process is under way.

Jeff Kiser asked how the audits are progressing. Ms. Sharpe stated that they are having to wait to work on them because of taxes and that Reba with the PC Sturgill is waiting for her (Ms. Sharpe) to work on them again.

Police Department

Chief Scott Brooks advised that he didn't have anything specific to report.

Fire Department

Chief Cliff Hawkins Fire Chief reported that the bridge dedication was a success Saturday. He said Morgan Griffith, four or five fire departments were there along with Deventae Mooney. He said he appreciated everyone who showed up for the dedication.

Mr. Hawkins advised that all the paperwork for the FEMA Grant had been completed. He said the equipment had already been ordered and will be come in a matter of weeks. He stated he will be applying for an AFG Grant for self-contained breathing apparatus. He said it takes about 20 of these for the fire department that cost about \$9000.00 each. He said the Coeburn Fire Department will only be responsible for five percent of the cost.

Mr. Hawkins said that several days were spent to clean up property in Riverview and someone had called to inform him that dumping is being done there again. He stated that a load has been dumped in an area that he was preparing to plant grass seed. He asked that this stuff be taken to the landfill instead of being dumped at this location. Mr. Russell Mullins stated that it was only two truckloads of brush that had been dumped and that the town intends to burn it. He said there is no reason to bring this up during council. Mr. Hawkins said there is a reason to bring this up because he was told three years ago that it would be cleaned up and he had to clean it up himself.

Ms. Sharon Still advised that council wasn't aware that Mr. Hawkins had plans to sow grass in the area being discussed. She said that these kind of problems can be avoided if there was more communication between the fire department, Mr. Mullins and council. Mr. Hawkins said council was aware that he had plans to grass the area so he could keep it mowed. He advised that they used 100 gallons of diesel fuel to burn the area in Riverview.

Mr. Jeff Kiser asked where the debris came from that was dumped. Mr. Mullins stated that it came partly from the Beaver Dam. Mr. Kiser said the Beaver Dam had to be cleared because of the hurricane. He advised that taking public works and going to the landfill during a time when everyone needs to be working together to keep the town safe wasn't in the best interest of the town. He stated that he has no problem with the brush being dumped there. Mr. Kiser suggested that the fire department use this to their advantage by burning it for training purposes.

Mr. Holbrook reported that he had a conversation with an engineer that had actually done some engineering work there sometime in the past; the reason for doing the work was to determine whether or not anything could be built there. Mr. Mullins said that between 2006 and 2012 it was determined that the ground was too soft to actually construct a building there.

Ms. Still advised that the town needs to decide where the dump site will be and mark it off and that Mr. Hawkins needs to mark off where grass will be planted as well.

Mr. Kiser asked if the fire department plans to continue mowing. Mr. Hawkins said they are. Mr. Kiser thanked the fire department for cleaning up the area and advised that communication is what is needed in this situation.

Mr. Hawkins advised that Spooktacular is scheduled for October 31, 2018. The Halloween Costume Contest will be at 5:30 P.M. He stated that instead of Spooktacular ending at 9:00 P.M., it will end at 8:00 P.M. Mayor Jeff Kiser asked that Mr. Hawkins consult with Jim and Kathy Wampler about the schedule for the Pumpkin Decorating Contest.

Mr. Hawkins reported that an ATV ride will be held in town on October 13, 2018. He stated that the Shriner's will be cooking for the event. The cost for the plate will be \$8.00.

Attorney Report

William Sturgill, Town Attorney, reported that he has been working on the business administration part of the Town Ordinances. He stated that once he has a draft ready he will give it to Mr. Russell Mullins and to council.

Mr. Cliff Hawkins asked about the town's finished audit; he wanted to know how many had been completed. Mr. Mullins stated that 2016 unaudited report is complete. He advised that as soon as 2017 unaudited report is ready both will be sent to the auditors at the same time.

Discussion:

- A. Completion of Public Notification Star Branch and Water Meter Replacement – Mr. Mullins reported that public notification has been completed and that environmental review requirements of the Virginia Water Supply Revolving Fund Program have been satisfied.
- B. Approval of Water Meter Replacement Project – Mr. Mullins reported that public notification has been completed and that environmental review requirements of the Virginia Water Supply Revolving Fund Program have been satisfied.
- C. Ford Truck – Mr. Mullins reported that the 2010 F-350 is in need of repairs. He stated that the exhaust system has oil in it, the turbo is down and other repairs need to be done. Mr. Mullins advised that there are three options: One option is to have the truck repaired for \$11,000.00 or around \$7500.00 if the town does the work. The second option is to get a new engine for \$17,000.00. The third option is to buy a new truck for \$38,000.00.

Deventae Mooney asked if another truck was down; Mr. Mullins replied that there is another vehicle down.

Ms. Sharon Still asked if there were funds available from grants to buy equipment. Mr. Mullins said that there is a potential to have funding available but there is no way to determine this until the project is close to being completed. He stated that there is an option to borrow from the grant funds once all the letter of conditions are completed but until the amount left over is determined there isn't much that can be done.

Mayor Jeff Kiser asked Chief Scott Brooks about the grant that was made available to the police department for the replacement of police vehicles. He asked when those grants had to be applied for; Mr. Russell Mullins said October. Mr. Mullins also stated that these were USDA funds and that the audits have to be completed to receive those funds. Mr. Kiser asked Mrs. Sharpe to get aid from a couple of her staff members and work on the audits as soon as tax tickets are sent out. He asked that audits be caught up by August 2019 if at all possible.

Mr. Kiser asked Mr. Mullins to explore options that are feasible before deciding what to do about the 2010 F-350. He said to get pricing on new and used vehicles. Mr. Mullins advised that he had been looking at rental car companies for vehicles being sold. He said the problem is that most of those vehicles are more upscale and no typical work trucks. Mr. Mullins also stated that he has three or four websites that he has been searching for vehicles on. Mr. Kiser asked Mr. Mullins to check with Pruitts in Marietta Georgia. He stated that Pruitts specializes in used work vehicles. Mr. Mullins advised that there are VDOT auctions the 6th of October that he will be looking at as well.

Mr. Mike Holbrook asked how urgent it is to get the F-350 repaired. He wanted to know if not having this vehicle available prevents work from being completed. Mr. Mullins stated that it causes some difficulty because the excavator is being pulled by a chevy trash truck at this time.

Mr. Kiser asked that estimates on repairs and vehicles be brought to next council meeting in October.

Jeff Kiser made a motion to enter into closed session in accordance with Virginia Code §2.2-3711(A.7) to consult with legal counsel pertaining to specific legal matters. Sharon Still seconded the motion, which resulted in all Ayes.

Closed Session:

Immediately following closed session, Cathy Sharpe, Clerk/Treasurer, read the "Certification of Closed Meeting," which is attached to these minutes and made a part hereof. A roll call vote certifying that only business matters that were identified in the motion convening were discussed or considered. The roll call vote resulted in all Ayes.

There was no action resulting from closed session.

Council Comments and Concerns:

Mike Holbrook said he has concerns about bears in his back yard. He said that he jokingly said that but he said he wanted to give a word of caution that bears are getting very familiar with everyone. He urges everyone to be cautious. He said he appreciates everyone's efforts in making the town the best that it can be.

Deventae Mooney did not have any comments or concerns.

Sharon Still thanked everyone for all the work that they do and would see everyone next month.

Mike Wright apologized for asking a question at the wrong time and for dragging when he should have been paying more attention.

Jeff Kiser reminded everyone that the next council meeting will be October 9, 2018 instead of the 8th. He said thank you to everyone.

Adjournment:

Jeff Kiser made a motion to adjourn this meeting. Deventae Mooney seconded the motion, which resulted in all Ayes.

Respectfully Submitted,

Attest: Cathy Sharpe, *Clerk*



Jeffrey G. Kiser, Mayor